



## REGULAR MEETING OF THE BOARD OF DIRECTORS

January 11, 2024 @ 6:00 pm

1111 Gravenstein Hwy N, Sebastopol, CA (Assembly Building)

Sebastopol Charter welcomes your participation at the School’s Board of Director meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

- This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et seq.

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please contact Lori Grey, the School’s Office Manager, at 707-824-9700 ext. 301 at least three business days before the meeting date. Agendas and informational packets are available to members of the public.

- **PUBLIC COMMENT INSTRUCTIONS:** The public may comment at board meetings. **If you wish to speak, please fill out a “Request to Speak” form and hand it to the Board President.** Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.

1. **Items not on the agenda:** Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

2. **Items on the agenda:** Before the Board begins its consideration of an agenda item, the interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note that once the Board begins its discussion the item is closed for public comment unless the Board re-opens public comment.

### BOARD MEETING CODE OF CONDUCT

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>● Express gratitude and appreciation.</li> <li>● Maintain open, respectful body language.</li> <li>● Give your full listening attention</li> <li>● Stand in the other’s shoes.</li> <li>● Use a normal tone of voice.</li> <li>● Don’t interrupt.</li> <li>● Use respectful language.</li> </ul> | <ul style="list-style-type: none"> <li>● Own your mistakes</li> <li>● Be brief and respect others.</li> <li>● Take the high road.</li> <li>● Monitor your inner thoughts.</li> <li>● Give each other the benefit of the doubt.</li> <li>● Don’t talk behind others’ backs.</li> </ul> |
|---|---|



## **SCHOOL VERSE**

This is our school

Let peace dwell here

Let warmth flood our hearts

Light fill our heads

And good flow from our hands

Let us remember

That many hands built this place

So that

many hearts could make a school



**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**January 11, 2024 @ 6:00 pm**  
**1111 Gravenstein Hwy N, Sebastopol, CA (Assembly Building)**

**OPEN SESSION**

Procedural

A. CALL TO ORDER  
 Meeting called to order by Matt Langley at: \_\_\_\_\_ pm

B. ROLL CALL

	Present	Absent	Late	Arrival Time
Matt Langley, Chair (ML)				
Chaz Mathias, Vice Chair (CM)				
Jennifer Klein, Director (JK)				
Sara Margulis, Director (SM)				

Others Attending:

**Communications**

A. PUBLIC COMMENT (ON ITEMS NOT ON THE AGENDA)  
 This is an opportunity for members of the public to address the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.

B. OFFICIAL CORRESPONDENCE: None

C. NEXT MEETING: REGULAR MEETING – Monday, February 5, 2024 @ 6:00 pm

**Procedural**

A. ADJUSTMENT OF AGENDA

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**AGENDA**

**Consent Agenda Items**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

- A. 2023 12\_11 Board Minutes

**Information (Reports and other items scheduled for information):**

- EXECUTIVE DIRECTOR’S REPORT
- FACULTY REPORT
- CHARTER FOUNDATION REPORT
- BOARD OF DIRECTORS’ REPORTS
- OTHER REPORTS (Committees, Task Forces, CF Liaison etc)

**Items Scheduled For Consideration (Action may be taken on items discussed):**

*PUBLIC COMMENT ON ITEMS THAT ARE ON THE AGENDA: If you wish to speak on an item that is on the agenda (including closed session agenda items), please fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note that once the board begins its discussion, the item is closed for public comment.*

- A. **ACCEPT/APPROVE AUDIT REPORT FOR 2022-2023 FISCAL YEAR**  
*Review and approve the annual audit report. The board reviewed the draft audit report in detail at its December meeting; there were no changes from the draft to the final report.*

*Staff Recommendation: Approve Audit Report for 2022-2023 Fiscal Year*

Moved By:		(ML)		(SM)	
Seconded By:		(JK)			
Action:		(CM)			

**B. SCHOOL BOARD APPRECIATION MONTH**

*Staff Recommendation: Approve*

Moved By:		(ML)		(SM)	
Seconded By:		(JK)			
Action:		(CM)			

**C. PLAN FOR JOINT SEBASTOPOL CHARTER/CHARTER FOUNDATION MEETING (FEB.) DISCUSSION**

**D. 2024-25 CLASS SIZES/MAXIMUM CAPACITY**

*Staff Recommendation: Approve*

Moved By:		(ML)		(SM)	
Seconded By:		(JK)			
Action:		(CM)			

**E. RESIGNATION OF DIRECTOR/BOARD VACANCY**

*Effective 11/16/23, the Board has/had received a notice of resignation from Linda Clopton. As such, there is a Vacancy on the governing board.*

**F. BOARD MEMBER NOMINATION**

*Staff Recommendation: Approve Ryan Hole as a new board member effective February 5, 2024*

Moved By:		(ML)		(SM)	
Seconded By:		(JK)			
Action:		(CM)			

**G. GOVERNANCE TEAM HANDBOOK**

*Staff Recommendation: Approve*

Moved By:		(ML)		(SM)	
Seconded By:		(JK)			
Action:		(CM)			

H. ENROLLMENT POLICY

Staff Recommendation: Approve

Moved By:		(ML)		(SM)	
Seconded By:		(JK)			
Action:		(CM)			

I. CIVILITY POLICY

Staff Recommendation: Approve

Moved By:		(ML)		(SM)	
Seconded By:		(JK)			
Action:		(CM)			

J. CA DASHBOARD (DISCUSSION)

**Identify Items for Future Agenda**

**ADJOURNMENT** - The meeting was adjourned at: \_\_\_\_\_pm