

SEBASTOPOL INDEPENDENT CHARTER SCHOOL  
REGULAR MEETING OF THE BOARD OF DIRECTORS

August 30, 2021, 6:00 p.m.  
VIA ZOOM

Sebastopol Charter welcomes your participation at the School’s Board of Director meetings. The purpose of a public meeting is to conduct the affairs of the school in public. This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the Sebastopol Independent Chart School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at <https://us02web.zoom.us/j/87552425734?pwd=ZEVqdEEyRnZFajlFenhBaXNybzU0UT09>

Meeting ID: 875 5242 5734      Passcode: ZQjL0n

You may also call in using the Zoom phone number: 1 669 900 6833 US  
Passcode: 740447

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the meeting.

**Access to Board Materials:** A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Sebastopol Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 72 hours prior to the meeting by emailing [cvazquez@sebastopolcharter.org](mailto:cvazquez@sebastopolcharter.org). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the ADA.

**BOARD MEETING CODE OF CONDUCT**

- |   |  |
|---|--|
| <ul style="list-style-type: none"><li>● Express gratitude and appreciation.</li><li>● Maintain open, respectful body language.</li><li>● Give your full listening attention</li><li>● Stand in the other’s shoes.</li><li>● Use a normal tone of voice.</li><li>● Don’t interrupt.</li><li>● Use respectful language.</li></ul> | <ul style="list-style-type: none"><li>● Own your mistakes</li><li>● Be brief and respect others.</li><li>● Take the high road.</li><li>● Monitor your inner thoughts.</li><li>● Give each other the benefit of the doubt.</li><li>● Don’t talk behind others’ backs.</li></ul> |
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August 30, 2021, 6:00 p.m.

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**AGENDA**

**OPEN SESSION**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/87552425734?pwd=ZEVqdEEyRnZFajlFenhBaXNybzU0UT09>

**Procedural**

A. CALL TO ORDER

Meeting called to order by Matt Langley at:

B. ROLL CALL

Matt Langley, Chair (ML)  
Jennifer Klein, Vice Chair (JK)  
Stacy Cohen, Director (SC)  
Chaz Mathias, Director (CM)  
Linda Switzer Clopton (LC)

Present	Absent	Late	Arrival Time

Others Attending: Chris Topham (CT) , Recording Secretary, Rachael Flug (RF), John Azzizzi

**Communications**

A. PUBLIC COMMENT (ON ITEMS NOT ON THE AGENDA)

This is an opportunity for members of the public to address the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.

B. OFFICIAL CORRESPONDENCE: None

C. NEXT MEETING: REGULAR MEETING - Monday, October 4, 2021, 6:00 pm

**Procedural**

A. ADJUSTMENT OF AGENDA

**Consent Agenda Items**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

A. MINUTES FROM JUNE 21, 2021 REGULAR MEETING

B. MINUTES FROM AUGUST 9, 2021 SPECIAL MEETING

C. MINUTES FROM AUGUST 12, 2021 SPECIAL MEETING

- D. JUNE 2021 REGULAR WARRANTS
- E. JULY 2021 REGULAR WARRANTS
- F. AUGUST 2021 REGULAR WARRANTS
- G. MAY 2021 LOCAL CHECKS
- H. JUNE 2021 LOCAL CHECKS
- I. FISCAL 13 FINANCIAL REPORTS through JUNE 30, 2021 Final

Staff Recommendation: Approve all consent agenda items

Motion:

Moved By:		(ML)		(CM)	
Seconded By:		(JK)		(LC)	
Action:		(SC)		(SC)	

**Information (Reports and other items scheduled for information):**

- EXECUTIVE DIRECTOR’S REPORT
- FACULTY REPORT
- CHARTER FOUNDATION REPORT
- BOARD OF DIRECTORS’ REPORTS
- OTHER REPORTS (Committees, Task Forces, CF Liaison etc)

**Items Scheduled For Consideration (Action may be taken on items discussed):**

*PUBLIC COMMENT ON ITEMS THAT ARE ON THE AGENDA: If you wish to speak on an item that is on the agenda (including closed session agenda items), please fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note that once the board begins its discussion, the item is closed for public comment.*

**REGULAR MEETING**

- A. EPA FUNDS  
Utilize education protection act funds to support instructional programs (teacher salaries)  
2021-22 Plan/Estimate \$54,060; 2020-21 Actual \$56,456

Staff Recommendation: In accordance with standing board Resolution 2013 11 20 (dated November 18, 2013), spend the monies received from the Education Protection Act on current certificated teacher salaries and benefits (roll call vote)

Motion

Moved By:		(ML)		(CM)	
Seconded By:		(JK)		(LC)	
Action:		(SC)		(SC)	

B. UNAUDITED ACTUALS 2020-2021

Review and consider approval of 2020-21 Unaudited Actuals financial report.

Staff Recommendation: Approve 2020-21 Unaudited Actuals financial report as submitted

Motion

Moved By:		(ML)		(CM)	
Seconded By:		(JK)		(LC)	
Action:		(SC)		(SC)	

C. RESTATEMENT OF 401(A) PROFIT-SHARING/RETIREMENT PLAN

Review and consider adoption of board resolution# 20210830 restating the schools 401(a) Retirement Plan to comply with IRS and other regulatory changes since the last restatement.

Staff Recommendation: Adopt Resolution# 20210830 and authorize John Azzizzi - Business Manager / CBO to execute the restated Plan documents

Motion

Moved By:		(ML)		(CM)	
Seconded By:		(JK)		(LC)	
Action:		(SC)		(SC)	

D. INDEPENDENT STUDY POLICY

Review and consider approval of the revised (short-term) independent study policy compliant with state law and reviewed by legal counsel in accordance with the requirements of Education Code Section 51747.

*In accordance with Section 11701 of Title 5 of the California Code of Regulations, setting policy pursuant to Education Code section 51747, the Board shall consider the scope of its existing or prospective use of independent study as an instructional strategy, its purposes in authorizing independent study, and factors bearing specifically on the maximum realistic lengths of assignments and acceptable number of missed assignments for specific populations of pupils or adult education students. This policy shall reflect an awareness that excessive leniency in its terms can result in pupils falling so far behind their age peers as to increase, rather than decrease, the risk of their dropping out of school.*

Staff Recommendation: Approve the revised (short-term) independent study policy

Motion

Moved By:		(ML)		(CM)	
Seconded By:		(JK)		(LC)	
Action:		(SC)		(SC)	

E. HEALTH AND SAFETY RESOLUTION

Review and consider approval of the following resolution: The Sebastopol Charter board of directors expects that the Executive Director will adopt and implement health and safety recommendations for schools related to Covid from the Sonoma County Department of Health Services.

Staff Recommendation: Approve the health and safety resolution.

Motion

Moved By:		(ML)		(CM)	
Seconded By:		(JK)		(LC)	
Action:		(SC)		(SC)	

F. PRESENTATION OF CAASPP AND CAST SCORES

Presentation conducted by Chris Topham

**ADJOURNMENT** - The meeting was adjourned at :