

**ENGAGEMENT LOG AND ATTENDANCE DOCUMENTATION
SHORT-TERM INDEPENDENT STUDY (IS)**

Student Name:	Grade:	Assigned Supervising Teacher:
First Day of Ind Study: Mo/Day/Year	Last Day of Ind Study: Mo/Day/Year	Total # IS Days

Daily Engagement in Educational Activities Assigned by the School on Days the School is in Session:

The Charter School expects each student to be engaged in an educational activity required of them by the Charter School on each schoolday and requires that this “daily engagement” be documented on a daily basis on this sheet by the parent/guardian.

For Parent/Guardian Completion:

*Parent/Guardian – Please **PLACE AN “X”** on the school days in which student was engaged in educational activities required by the School on days that school is in session. **LEAVE BLANK** on school days in which student did not engage in educational activities required by the School. Note: “Day 1” refers to the first day of scheduled IS referenced above, all subsequent schoolday dates follow sequentially thereafter. [Unscheduled days will be crossed out in advance by the IS Coordinator.]*

Day school in session	Please mark: “X” for each day engaged
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Day 1	
Day 2	
Day 3	
Day 4	
Day 5	
Day 6	
Day 7	
Day 8	
Day 9	
Day 10	
Day 11	
Day 12	
Day 13	
Day 14	

Parent/Guardian Signature: By signing below, I Certify That the Above Information is a True and Correct Reflection of Student’s Engagement in Educational Activities Required by the Charter School on Days that School is in Session:	
Signed:	Date:

For Supervising Teacher Completion:

Attendance shall be based upon the personal judgment of a certificated employee of the Charter School of the time value of the student work product done on a scheduled school day.

	Attendance Components	Insert #
A	# Days of Daily Engagement on Educational Activities Required by the School on Days the School is in Session:	
B	# Time Value of Student Work Product as Personally Judged by the Supervising Teacher: (measured in days):	
Attendance Approved by Teacher: [insert lesser of A & B]		

	← Check here to Indicate Representative Work Sample(s) Collected
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Signature of Supervising Teacher: By signing below, I certify the days the student has engaged in educational activities required by the school on days that school is in session, and I certify my personal judgement of the time value of the student work product:	
Signed:	Date: