



## REGULAR MEETING OF THE BOARD OF DIRECTORS

Monday, March 4, 2024 @ 6:00 pm Open Session  
1111 Gravenstein Hwy N., Sebastopol CA 9542 (Assembly Bldg.)

Sebastopol Charter welcomes your participation at the School's Board of Director meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

- This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et seq.
- This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please contact Lori Grey, the school's office manager, at 707-824-9700 x301 at least three business days before the meeting date.
- Agendas and informational packets are available to members of the public. These are also posted online at: [www.sebastopolcharter.org/forms-and-publications/](http://www.sebastopolcharter.org/forms-and-publications/)
- **PUBLIC COMMENT INSTRUCTIONS:** The public may comment at board meetings. If you wish to speak, please fill out a "Request to Speak" form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments will become part of the public record.
  - **Items not on the agenda:** Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.
  - **Items on the agenda:** Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note that once the Board begins its discussion the item is closed for public comment unless the Board re-opens public comment.

### BOARD MEETING CODE OF CONDUCT

- |   |                              |
|---|------------------------------|
| ~Express gratitude and appreciation       | ~Own your mistakes           |
| ~Maintain open, respectful body language  | ~Be brief and respect others |
| ~Give your full listening attention       | ~Take the high road          |
| ~Stand in the other's shoes               | ~Monitor your inner thoughts |
| ~Use a normal tone of voice               | ~Use respectful language     |
| ~Give each other the benefit of the doubt | ~Don't interrupt             |

## **SCHOOL VERSE**

This is our school

Let peace dwell here

Let warmth flood our hearts

Light fill our heads

And good flow from our hands

Let us remember

That many hands built this place

So that many hearts could make a school

## AGENDA

### OPEN SESSION

#### Procedural

- A. CALL TO ORDER
- B. ROLL CALL

		Present	Absent	Late	Arv. time
Matt Langley, Chair	(ML)				
Chaz Mathais, Vice Chair	(CM)				
Ryan Hole, Director	(RH)				
Jennifer Klein, Director	(JK)				
Sara Margulis, Director	(SM)				

Others attending: Chris Topham (CT), Essie Bishop & Amy Hui Johnson (Charter Foundation), faculty representative  
Lori Grey - Minutes taker

#### Communications

- A. PUBLIC COMMENT (ON ITEMS NOT ON THE AGENDA)
- B. OFFICIAL CORRESPONDENCE: None
- C. NEXT MEETING: REGULAR MEETING - Monday, April 1, 2024 @ 6:00 pm

#### Procedural

- A. ADJUSTMENT OF AGENDA

#### CONSENT AGENDA ITEMS

- A. MEETING MINUTES FROM FEBRUARY 5, 2024
- B. FEBRUARY REGULAR WARRANTS
- C. JANUARY LOCAL PAYMENT REGISTER
- D. FISCAL 13 FINANCIAL REPORT THROUGH 2/29/24

Staff Recommendation: *Approve all consent agenda items.*

Moved by:		(ML)		(CM)	
Seconded by:		(JK)		(RH)	
Action:		(SM)			

**Information (Reports and other items scheduled for information)**

- ❖ EXECUTIVE DIRECTOR’S REPORT
- ❖ FACULTY REPORT
- ❖ CHARTER FOUNDATION REPORT & MOU
- ❖ CHARTER FOUNDATION BOARD LIAISON REPORT
- ❖ BOARD OF DIRECTOR’S REPORTS
- ❖ OTHER REPORTS (Committees & Task Forces)

**Items Scheduled for Consideration (Action may be taken on items discussed)**

**PUBLIC COMMENT ON ITEMS THAT ARE ON THE AGENDA:** If you wish to speak on an item that is on the agenda (including closed session agenda items), please fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note that once the board begins its discussion, the item is closed for public comment.

A. (ACTION) 2022-23 AUDIT - CERTIFICATION OF CORRECTIVE ACTION - REVIEW AND APPROVE

Moved by:		(ML)		(CM)	
Seconded by:		(JK)		(RH)	
Action:		(SM)			

B. (ACTION) IRS FORM 990 and FTB FORM 199 FOR 2022-2023 FISCAL YEAR - REVIEW AND APPROVE

Moved by:		(ML)		(CM)	
Seconded by:		(JK)		(RH)	
Action:		(SM)			

C.(ACTION) SECOND INTERIM FINANCIAL REPORT FOR 2023-24 – REVIEW AND APPROVE

Moved by:		(ML)		(CM)	
Seconded by:		(JK)		(RH)	
Action:		(SM)			

D.(ACTION) ARTS, MUSIC & INSTRUCTIONS MATERIALS BLOCK GRANT - LOCAL PLAN  
- REVIEW AND APPROVE

Motion:

Moved by:		(ML)		(CM)	
Seconded by:		(JK)		(RH)	
Action:		(SM)			

E.(ACTION) PROP 28 ARTS & MUSIC IN SCHOOLS - SCHOOL SITE EXPENDITURE  
PLAN - REVIEW AND APPROVE

Motion:

Moved by:		(ML)		(CM)	
Seconded by:		(JK)		(RH)	
Action:		(SM)			

F.(ACTION) INSTRUCTIONAL MINUTES FOR 2024-2025 - REVIEW AND APPROVE

Motion:

Moved by:		(ML)		(CM)	
Seconded by:		(JK)		(RH)	
Action:		(SM)			

G.(ACTION) BOARD CALENDAR FOR 2024-2025 - REVIEW AND APPROVE

Motion:

Moved by:		(ML)		(CM)	
Seconded by:		(JK)		(RH)	
Action:		(SM)			

H. (ACTION) RESOLUTION FOR TK TEACHER QUALIFICATION - REVIEW AND APPROVE

Motion:

Moved by:		(ML)		(CM)	
Seconded by:		(JK)		(RH)	
Action:		(SM)			

**CLOSED SESSION**

Procedural In accordance with the Brown Act, the Board may convene to closed session to discuss a narrow range of items for which the need for confidentiality takes precedence over the need for a transparent process. The public will be asked to leave the room while the Board is in closed session, and will be invited to return when the closed session has concluded. Prior to the Board convening to closed session, the public will be given the opportunity to comment on closed session agenda items (see public comment instructions on page 1). Following a closed session, there will be a report out in open session of any action taken by the Board.

**A. CONVENE TO CLOSED SESSION:**

Closed Session Agenda

- a. Executive Director evaluation presented by Matt Langley

**OPEN SESSION**

Procedural

- A. RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at:
- B. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION:
- C. (ACTION) CONSIDER APPROVAL OF ED CONTRACT

Moved by:		(ML)		(CM)	
Seconded by:		(JK)		(RH)	
Action:		(SM)			

**IDENTIFY ITEMS FOR FUTURE AGENDA**

- 1.
- 2.
- 3.

**ADJOURNMENT** - The meeting was adjourned at:\_\_\_\_\_